

Team Leader - Settlements

Make your mark

We are looking for an experienced Team Leader to run the Settlements Team at Shift. In this role you will be responsible for managing a team of Settlement Officers. This is a great opportunity for someone who wants to join an organisation as a Team Leader, make a difference and be a part of a growing company. This role will involve building and maintaining working relationships across the business and externally.

How you will make a difference

- Overseeing the disbursement and collection of loans via the company's Loan Management System.
- Leadership of a team of 4 x settlements officers
- Ensure reporting is performed in accordance with pre-established time frames and agreed SLA's
- Overseeing of all compliance and governance requirements by ensuring all incoming documents are in line with compliance requirements
- Verify information as per company and banking policy prior to final settlement.
- Escalation points for internal and external stakeholders and communicating with clients, suppliers, vendors, other internal teams and external partners.
- Business process improvement recommendations and implementation
- Monitor, Maintain and update settlement data including policy documentation.
- Ensuring the company adheres to AML, CTF and internal risk policies and procedure

Skills that set you apart

- Previous experience leading a Settlements team
- Previous experience in the asset finance or trade finance industry is desirable
- Experience in Fintech, banking or similar industries is also an advantage.
- Demonstrable experience in settlements and an understanding of Anti Money Laundering Law and legislative requirements.
- The ability to work both independently and as part of a small team
- A strong fit culturally and with our Company's values
- Ability to prioritise tasks and have strong multitasking skills
- Superior and effective communication skills and ability to communicate with a wide range of people
- Willing to help customers and internal departments solve complex tasks and be prepared to take the initiative to achieve the goal.
- Competent in Word, Excel, e-mail, and internet

About Shift

At Shift, we're passionate about disruption, transformation and positive change. Our goal is to *shift* perceptions and expectations of what is possible. We're here to help make business unstoppable. Enablers by nature, we love to solve problems and innovate. As part of the team, you'll approach new challenges with a clean sheet of paper, reimagine possibilities and deliver results that are 10x better than before.



As one of Australia's fastest-growing technology companies, Shift is changing the way businesses access finance. Enabled by streaming data, we provide credit and payments platforms that help businesses trade, pay and access funds, when they need it.

Winner of the IDC 2020 Digital Disruptor and Omni Experience Innovator awards for Australia and New Zealand, Shift has also been named to the Deloitte Fast50 list four years in a row, the Smart50 awards, the AFR Fast 100 List and voted by LinkedIn as one of the Top 25 Australian Start-ups to work.

Culture Shift

At Shift, we're proud of our rich diversity and culture of inclusion. We have an amazing culture geared towards helping you make the most of your career. We love our fast-paced, energetic environment where no two days are alike. Our values firmly guide the exciting work we do, solving problems and always looking to deliver better outcomes. At Shift you won't find politics or egos: just one team, with shared successes and shared learnings.

The perks

Shift offers competitive remuneration and the opportunity to make your mark in a fast-paced, energetic environment. Centrally located in North Sydney CBD, we're close to transport, restaurants, cafes and shops. You'll enjoy free breakfasts and healthy snacks, and a friendly social atmosphere. There are also plenty of staff-led social events, Leadership series, Lunch & Learns and other initiatives for you to participate and grow. And best of all, on your birthday, you get the day off! If you like the sound of this, we would love to hear from you. Please send your resume to

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